



REPUBLIC OF GHANA

LOCAL GOVERNMENT BULLETIN

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GENERAL

IMPOSITION OF RATES AND FEE-FIXING RESOLUTION FOR 2023

ASUTIFI SOUTH DISTRICT ASSEMBLY

LOCAL GOVERNANCE ACT 2016, ACT 936

It is hereby resolve and approved by the Asutifi South District Assembly in accordance to Part Five, Section 137, 138, 139 to 144 of the Local Governance Act, 2016 Act 936, that the following Rates, Fees be charged by the Asutifi South District Assembly for the 2023 Fiscal Year.

It shall be the duty of every person due to pay these Rates, Fees and Licenses or part thereof to do so in the case of annual fees on or before 30th June, each Financial Year. In the case of monthly fees on or before the 10th day of the month and in the case of daily fees, before 2:00 p.m. each day, and before 10.00 p.m. in the case of night.

Payment in all cases should be made at any Revenue Office of the Asutifi South District Assembly or to the respective Revenue Collector or any other authorized rate officers.

The Fee-fixing Rate was approved by Asutifi South District Assembly on 27th October, 2022 for 2023 Fiscal Year.

8.1 BUSINESS LICENCES

Main Item	Sub Item	CoA Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
1		1422011	Adinkra Designers/Kente/Smock Weavers & Sellers	Per Annum	90.00
2		1422046	Advertising Companies CAT D - Bronze (Below 3 Staff)	Per Annum	300.00
3		1422271	Agro Chemical/Farm Inputs Dealers CAT H - Distributors CAT I - Retailers	Per Annum	270.00 150.00
4		1422170	Agro Machine Dealers	Per Annum	300.00
5	i.	1422032	Akpeteshie (liquor) Dealers/Distributors Distributors	Per Annum	100.00
	ii.		Home Based/Farm Site(Pito/Palm Wine)		100.00
	iii.		Akpeteshie Sellers Only		90.00
6		1422151	Ambulance Service Providers	Per Annum	200.00
7		1422281	Artisans e.g., Masons, Carpenters, Plumbers, Electricians, Painters, Steel Benders, Tile Layers etc.	Per Annum	200.00
8		1422052	Auto Mechanics/Electricians/Sprayers Welders/Upholstery/Vulcanizers/Spare Parts	Per Annum	300.00
9		1422279	Bags and Suitcases Dealers	Per Annum	200.00
10		1422168	Barbering Shop (floor space and number of points) CAT B - Medium Shop (3-5 Points) CAT C - Small Shop (1-2 Points)/Accessory Shop CAT D - Mobile Operators	Per Annum	200.00 150.00 35.00
11		1422009	Bakeries CAT B - Medium Scale CAT C - Small Scale	Per Annum	200.00 140.00
12		1402067	Alcoholic and Non-Alcoholic Beverages CAT C - Wholesale CAT D - Retail (Large) CAT E - Retail (Medium) CAT F - Retail (Small)	Per Annum	1,000.00 500.00 300.00 150.00

Main Item	Sub Item	CoA Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
13		1422133	Bet & Game Centres	Per Annum	
		1422133	Sports Betting Operations		
			CAT C - Brick and Mortar		2,400.00
			CAT D - (Per Machine)		350.00
14		1422010	Bicycles/Tricycles/Motorcycles Parts Sales/ Dealers/Repaires	Per Annum	
			CAT A - Multiple Products		240.00
			CAT B - Motorcycle/Tricycle with Parts		210.00
			CAT C - Motorcycle/Tricycles		170.00
			CAT D - Bicycle with Parts		140.00
			CAT E - Bicycles		100.00
15		1422040	Billboards/Outdoor Adverts	Dependent on Class of Access	
	i.		Billboards (e.g., Road Arches, Unipole Spectacular, LEDs, Building Wrap or Wall Drape Signs, Vehicular Adverts, Banners)	Per Annum/m ²	
			CAT C - Class A3 (Along Third Class Access)		26.45
	ii.		Aerial Adverts - Planes, Balloons etc.	Per Day Fee in All Zones	150.00
	iii.		Flag Poles	Per Annum	
			CAT C - Class A3		200.00
	vi.		Lamp Post Adverts (Street Light Poles)	Per Annum	220.00
	vii.		Posters	Per Day	6.00
	viii.		Others (Not Categorized Above)	Per sq/m Per Annum	38.00
16		1422173	Blacksmith	Per Annum	100.00
17		1422053	Blocks & Concrete Producers	Per Annum	
			CAT E - Small Scale (Manual Design Blocks/Columns Only)		350.00
			CAT F - Tiles/Pavement Blocks and Terrazzo Works (Chipping)		150.00
18		1422280	Book, Stationery, Office Equipment, Computer & Accessory, etc. Shops	Per Annum	
			CAT I - Stationery Only		200.00
			CAT J - Books Only/Mobile Van		140.00
			CAT K - Tabletop/Truck Pusher		70.00
18		1422273	Boutiques (Including African Wear)	Per Annum	200.00
19		1422113	Bridal Homes	Per Annum	250.00

Main Item	Sub Item	CoA Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
20		1422114	Butcher's Licence CAT A - Master Butcher CAT B - Butcher	Per Annum	120.00 80.00
21	A	1422176	Building Material Dealers	Per Annum	
	C	1422176	Hardware (Distributor/Wholesaler)		1,200.00
		1422176	Roofing Material Dealers		1000.00
22		1422008	Business Centres CAT D - Internet, Word Processing, Printing and Copying Services Plus Below 11 Workstations	Per Annum	210.00
23		1422178	Car Washing Bay CAT C - Jet Washing Only CAT E - Manual Washing with other Facilities CAT F - Manual Washing	Per Annum	350.00 250.00 170.00
24		1422179	Carpentry Workshops CAT D - Furniture (Plus Upholstery - Small) CAT E - Minor Works		90.00 60.00
25		1422191	Casket & Coffin Dealers		250.00
26		1422181	Contracted Caterers (e.g., School Feeding)	Per Annum	500.00
27		1422185	Ceremonial Hiring Services CAT G - Recreational/Social Facilities (Small)/ Spinners/Live Band/Dace Group	Per Annum	400.00
28		1422059	Cocoa Residue Buying Companies CAT 'A' CAT 'B'	Per Annum	900.00 700.00
29		1422188	Cocoa/Shea Nut/Cotton Buying Companies CAT A - Large Scale (Mother Company) CAT B - Medium Scale (Mother Company) CAT C - Medium Scale (Agent) CAT D - Small Scale (Agent)	Per Annum	13,000.00 7,500.00 3,500.00 2,100.00
30		1422115	Cold Storage Facilities Non-Importers with Containerised Cold Storage Facilities (Local) CAT D - Fabricated Facility (Retail Large) CAT F - Fabricated Facility (Retail Small)	Per Annum	210.00 60.00

<i>Main Item</i>	<i>Sub Item</i>	<i>CoA Code</i>	<i>Description of Item</i>	<i>Frequency/ Measure</i>	<i>District 2023 (GH¢ Gp)</i>
31		1422045	Commercial Houses/Departmental Store	Per Annum	
			CAT F - Supermarkets (Small Size)		500.00
			CAT G - Neighbourhood Shops (Large)		300.00
			CAT H - Neighbourhood Shops (Medium)		200.00
			CAT J - Neighbourhood Shops (Very Small)		60.00
32		1422159	Communication Mast Operating Licence	Per Annum/ Per Mast	
			CAT A - 1-10 Masts		2,200.00
			CAT B - 11-20 Masts		1,800.00
			CAT C - 21-30 Masts		1,500.00
			CAT D - 31-40 Masts		1,000.00
			CAT E - Above 40 Masts		720.00
33		1422052	Computer/Accessories/Office Equipment Repairs	Per Annum	250.00
34		1422194	Condiments/Confectioneries (e.g., Biscuits, Toffees, and Spices)	Per Annum	
			CAT B - Retail		170.00
			CAT C - Tabletop		70.00
35		1422281	Artisans e.g., Masons, Carpenters, Plumbers, Electricians, Painters, Steel Benders, Tile Layers etc.	Per Annum	200.00
36		1422196	Cooking/Household Utensil Sales	Per Annum	90.00
37		1422197	Cosmetic/Personal Care/Hair Product Sales	Per Annum	
			CAT C - Retail		400.00
			CAT D - Tabletop		90.00
38		1422198	Curtains/Carpets etc. Sales	Per Annum	
			CAT 'A'		170.00
			CAT 'B'		100.00
39		1422199	Dog Licence	Per Annum	10.00
40		1422199	Dog Breeding & Sales Licence	Per Annum	300.00
41		1422038	Dressmakers/Tailors (Non-Industrial)	Per Annum	200.00
42		1422038	Dressmakers/Tailors Services	Per Annum	100.00

Main Item	Sub Item	CoA Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
43		1422119	Drilling Companies	Per Annum	
	i.		<i>Mining</i>		
			CAT A - Exploration & Prospecting - (Large)		26,000.00
			CAT B - Exploration & Prospecting - (Small)		17,000.00
			CAT C - Ancillary Services		15,120.00
	ii.		<i>Water (Borehole)</i>		1400.00
44		1422202	Driving Schools	Per Annum	400.00
45		1422024	Educational Institutions – Private	Per Annum	
	A.	1422024	Daycare Centres (Early Childhood Development Centres)		
			CAT A - Grade A		1,500.00
			CAT B - Grade B		500.00
	B.	1422024	Pretertiary Schools		
	i.		<i>Basic School (KG/Primary/ Junior High Schools)</i>		
	-		<i>National Curriculum Operators</i>		
			CAT A - KG/Primary/Junior High Schools (Large)		2,500.00
			CAT B - KG/Primary/Junior High Schools (Medium)		1,500.00
	ii.		<i>Secondary Level (Senior High/Technical/ Vocational Schools)</i>		
			CAT A - Large		2,100.00
	iii.		<i>Basic to Secondary School</i>		
			CAT A - Large		3,500.00
			CAT B - Medium		2,800.00
	iv.		<i>Specialised Schools (Remedial School)</i>		1000.00
	v.		<i>Computer Schools/Training Centre</i>		500.00
46		1422024	Egg Dealers	Per Annum	
			CAT B - Retail Shops		200.00
			CAT C - Mobile Retail		90.00
47		1402205	Electrical Appliances (New & Secondhand)	Per Annum	
			CAT D - Retailers - (Small)		500.00
			CAT E - Tabletop		170.00
48		1422207	Electronic/Home Appliances/Shops (New & Secondhand)	Per Annum	
			CAT G - Retailers (Shops and Containers - Small)		500.00
			CAT H - Retailers (Tabletop - Medium)		200.00

<i>Main Item</i>	<i>Sub Item</i>	<i>Co.A Code</i>	<i>Description of Item</i>	<i>Frequency/ Measure</i>	<i>District 2023 (GH¢ Gp)</i>
49	A.	1422247 1422247	Energy Suppliers/Dealers Power & Energy Dealers CAT C - Distribution CAT D - Retailers CAT E - Retailers	Per Annum	90,000.00 60,000.00 5,000.00
50		1422213	Fabric Dealers – Sales CAT D - Retail CAT E - Tabletop	Per Annum	200.00 70.00
51		1422282	Feed Sellers (Poultry, Pets, Fish etc.)	Per Annum	200.00
52	A. B. C. D. i. E. i. ii. iii.	1422044 1422044 1422044 1422044	Financial Institutions (Banking) Central Bank Development Banks Universal Banks CAT A - Bank with Capital Market Operations Special Deposit Taking Institutions (SDIs) Savings and Loans Companies & Finance Houses CAT A - Head Office CAT B - Branch CAT C - Agency/Mobilisation/Loan Centre Other Financial Institutions Microfinance Companies (Deposit Taking) CAT A - Head Office CAT B - Branch Rural & Community Banks CAT A - Head Office/Branch/Agency Financial NGOs	Per Annum	45,000.00 25,000.00 17,500.00 2,700.00 1,500.00 900.00 1,200.00 500.00 750.00 370.00
53	A.	1422044 1422044	Non-Financial Institutions Insurance Companies CAT A - Head Office/Branch/Agency	Per Annum	4,000.00
54	i.		Footwear Dealers Footwear Sales Footwear Repairers (Cobblers)		150.00 30.00
55	A. i.	1422123	Funeral Related Business Burial Grounds/Funeral Homes/Mortuaries - Private Burial Grounds	Per Annum	2,500.00

<i>Main Item</i>	<i>Sub Item</i>	<i>CoA Code</i>	<i>Description of Item</i>	<i>Frequency/ Measure</i>	<i>District 2023 (GH¢ Gp)</i>
	ii.		Funeral Homes		
			CAT A - Advanced Activities: Cold Storage Room + Preparation of body for Burial, Autopsy and Others		9,000.00
			CAT B- Basic Activities: Cold Storage (Level 1 Mortuary)		5,000.00
	B.	1422123	Funeral – Undertaker’s Licence		500.00
	C.	1422123	Hearse Service Providers		
			CAT C - Small Scale (1-2 Vehicles)		500.00
56		1422160	Game Viewing/Commercial TV Viewing Centres	Per Annum	
			CAT B - Medium Scale		350.00
			CAT C - Small Scale		210.00
57		1422290	Gas Cylinder/Stoves & Accessory Dealers		
			CAT B - Medium Scale		200.00
			CAT C - Small Scale		100.00
58		1422218	General Goods - Sales (e.g., Generator, Water Pump, Chainsaw, etc.)	Per Annum	700.00
59		1422143	Gold/Diamond Dealers	Per Annum	
			CAT A - Refinery		4,000.00
			CAT B - Merchants		2,100.00
			CAT C - Agents		1,700.00
			CAT D - Goldsmith		1,000.00
60		1422222	Hair & Beauty Service Providers	Per Annum	
			CAT C - Salon with Pedicure, Manicure, Braiding/Weaving		900.00
			CAT D - Big Salon		250.00
61		1422026	Health Facilities – Private	Per Annum	
	i.		General Clinics		
			CAT A - Specialty Clinics		1,200.00
			CAT B - Primary Health Care		600.00
			General Hospitals		1200.00
	ii.		Maternity Homes(Expanded/General Services)		500.00
	iii.		Medical Diagnostic Services(Secondary/Basic)		1000.00
	iv.		Licensed Herbal Medicine Units		
			CAT B - Foreign Clinics or Shops		1,400.00
			CAT C - Clinic and Medicine Producers (Local)		1,000.00
			CAT F - Herbal Shops (Local)/Mobile Shop		500.00

Main Item	Sub Item	CoA Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
62		1422223	Ice Cream/Yoghurt Dealers CAT E - Retail	Per Annum	300.00
63		1422224	Interior/Event Decorators CAT B - Companies (Medium) CAT C - Individuals	Per Annum	350.00 210.00
64		1422226	Jewelry Repairers (Watches/Bracelets, etc.)	Per Annum	100.00
65		1422227	Key Technicians/Cutters	Per Annum	140.00
66		1422054	Laundry Services CAT B - Medium Scale CAT C - Small Scale	Per Annum	300.00 150.00
67		1422286	Leather Works Dealers Non-footwear Products)	Per Annum	200.00
68		1422228	Livestock Farms CAT D - Small-sized CAT E - Very Small-sized	Per Annum	400.00 140.00
69		1422016	Lottery Business Operators CAT A - National Lotto Authority CAT B - National Marketing Companies/Agents CAT C - Private Operators CAT D - Lotto Receiver	Per Annum	14,500.00 2,800.00 1,400.00 600.00
70		1422019	Lumber Business (Including Sawmill)		1500.00
71		1422292	Machine Shops (Workshop for making or Repairing Machines)		150.00
72		1422050	Mattress/Foam Products Dealers	Per Annum	300.00
73	A.	1422229 1422229	Media Houses Electronic Media (Radio) Operators CAT C - District CAT D - Community CAT F - Recording Studios (Medium) CAT H - Information Centres (Urban) CAT I - Information Centres (Rural)	Per Annum	1,700.00 700.00 350.00 300.00 200.00
74		1422051	Milling Businesses (For Food) CAT C - 1 Machine	Per Annum	50.00

<i>Main Item</i>	<i>Sub Item</i>	<i>CoA Code</i>	<i>Description of Item</i>	<i>Frequency/ Measure</i>	<i>District 2023 (GH¢ Gp)</i>
75		1422231	Mineral Water Producers CAT B - Bottled & Sachet Water CAT C - Sachet Water CAT D - Accessory Shop (Medium)	Per Annum	1,400.00 700.00 200.00
76		1422232	Mineral Water Distribution/Sales CAT B - Wholesale CAT D - Retail	Per Annum	400.00 200.00
77		1422079	Mining Operating Licence CAT A - Large Scale CAT B - Medium Scale CAT C - Small Scale	Per Annum	140,000.00 90,000.00 21,000.00
78		1422234	Mining Sub-Contractors CAT A - Exploration etc. CAT B - Haulage etc. CAT C - Automobile, Heavy Duty Equipment (Large) CAT D - Automobile, Heavy Duty Equipment (Medium) CAT E - Automobile, Heavy Duty Equipment (Small) CAT F - Petroleum Services	Per Annum	70,000.00 26,000.00 35,000.00 22,000.00 14,000.00 18,000.00
79		1422235	Mobile Phone & Accessories Sales/ Assembling/Repairs	Per Annum	200.00
80		1422045	Mother Care Shops Retail	Per Annum	200.00
81		1422127	Non-Governmental Institutions (Renewal) CAT A - International NGOs/CSOs/FBOs CAT B - Local/Community NGOs/CSOs/FBOs	Per Annum	300.00 200.00
82	A	1422241	Pharmaceutical Companies Pharmacies CAT D - Retail CAT E - Compounding Pharmacy CAT F - Pharmaceutical Raw Material Suppliers		1,400.00 2,600.00 2,600.00
	B	1422241	Over the Counter Medicine Sellers (OTCMs) (Licenced Chemical Shops)		210.00
83		1422047	Photographers/Video Operators CAT D - Photo Shops/Studio CAT E - Individual Video and Photography Operators	Per Annum	170.00 70.00

Main Item	Sub Item	CoA Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
84		1422246	Poultry Farms CAT C - Up to 1000 Birds CAT D - Up to 500 Birds Draughtsmanship Business	Per Annum	280.00 140.00 200.00
85		1422013	Quarry/Sand Operators CAT C - Mechanised Quarry (Small) CAT D - Sand Winning CAT E - Stone, Laterite & Gravels Contractors	Per Annum	1,500.00 400.00 350.00
86		1422284	Real Estate Operators Property Managers CAT B - Medium Scale (National)	Per Annum	1,700.00
87		1422052	Refrigerator/Air Condition Mechanics	Per Annum	200.00
88	A.	1422251 1422251	Safety Goods/Accessories Protective Wears (e.g., PPEs)	Per Annum	350.00
89	A.	1422169 1422169	Sanitary Facilities - Private Bathhouse Operators	Per Annum	100.00
	B.	1422169	Toilet Operators (Private) CAT C - 9-16 Seater CAT D - Up to 8 Seater		300.00 200.00
	C.	1422169	Urinal Operators (Private)		100.00
90		1422210	Satellite TV/Dish Installation Dealers CAT 'C'		210.00
91		1422141	Scrap Metal Dealers CAT C - Small Scale (Collection Points) CAT D - Very Small Scale (Collection Points) CAT E - Individual Collectors	Per Annum	300.00 150.00 100.00
92		1422015	Service/Filling Stations CAT B - Multi Purpose - Medium (e.g., Fuel, Shopping Centre, Vulcanizing, Washing Bay) CAT C - Fuel and Shopping Centres CAT D - Fuel, and Washing Bay CAT E - Fuel Only CAT G - Sale of Lubricants CAT I - LPG Retail Points (Large) CAT K - LPG Retail Points Only (Small)	Per Annum	5,000.00 4,000.00 3,900.00 3,500.00 140.00 1,700.00 700.00
93	A.	1422128 1422128	Telecommunication Companies Internet (Data) Services Providers	Per Annum	4,500.00

Main Item	Sub Item	CoA Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
	B.	1422128	Phone and Internet Services Providers		
			CAT B - Regional/Municipal/District		17,000.00
			CAT C - Service Centres (Retail Shops)		13,000.00
			CAT D - Outsourced Service Centres		9,000.00
			CAT E - Warehouses		10,500.00
	C.	1422128	Tower Infrastructure & Other Service Providers		9,000.00
94		1422128	Terrazzo Making (One Machine)	Per Annum	200.00
95		1422283	Tourism Licenced Facilities	Per Annum	
	A.	1422283	Accommodation Facilities		
	i.		Hotels/Beach Resorts/Motels/Apartments		
			CAT A - Five Star		14,000.00
			CAT B - Four Star		13,000.00
			CAT C - Three Star		2,100.00
			CAT D - Two Star		700.00
			CAT E - One Star		600.00
	ii.		Guesthouses (4-9 Rooms)		500.00
	iii.		Budget Hotels		350.00
	iv.		Informal Catering Services		
	-		Traditional Catering Establishments (Chop Bars)/		200.00
			Fast Food Vendors/Drinking Bars		
	B.	1422283	Nightclubs and Theatres		
	i.		Nightclub		300.00
	C.	1422283	Body Building Gyms		200.00
	D.	1422283	Food & Beverage (Eating/Catering Houses)		
	i.		Formal Catering Services Restaurants/Spa/Pub		700.00
	H.	1422283	Travel Trade Enterprises		
	i.		Travel and Tour Operators		500.00
	ii.		Car Hiring/Rental Services		500.00
96		1422129	Transport Companies	Per Annum	
	i.		Road Operators		
			CAT A - With own Terminal		7,000.00
			CAT B - Operating from Publicly Owned Terminal		6,000.00
97		1422130	Transport Charges - Commercial	Per Annum	
	A.	1422130	Transport Unions (Lorry Park Operations)		800.00
	B.	1422130	Route Operating Permit		250.00
98		1422052	TV & Radio Repairers	Per Annum	90.00
99			Upholstery Dealers		500.00

Main Item	Sub Item	CoA Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
100		1422042	Used Clothing Sales ('Secondhand')	Per Annum	
			CAT D - Retailers (Containers/Kiosks/ Tabletops)		300.00
			CAT E - Retailers (Tabletops)		150.00
101		1422265	Utility Vendors	Per Annum	
			CAT 'A'		500.00
			CAT 'B'		350.00
102		1422288	Waste Management Companies	Per Annum	
	A.	1422288	Dislodging Companies		500.00
	B.	1422288	Mine Waste Companies		20,000.00
	C.	1422288	Refuse Collection Companies		600.00
103		1422139	Wood Fuel	Per Annum	170.00
104		1422245	Wood Sellers	Per Annum	200.00
		1422245	Plywood Sellers		400.00

8.2 PERMITS

1		1412004	Development/Planning Permits	Per Project	
			Forms		
	i.		Development Permit Application Forms		150.00
	ii.		All other Forms (e.g., Temporary Structures, Demolition, Renovation etc.)		
2			Building Processing Fee		
			(Non-Refundable Deposit)		
	i.	1412032	Residential		
			2 Storey Residential Development		300.00
			3 Storey Residential Development		
			(below a gross floor area of 450m		
			3 Storey and above Residential Development	400 + 30% of 400	
			(Above gross floor area of 450m	per gross floor area	
				of 450m	
			Apartments	Per Unit	400.00
	ii.	1412032	Commercial		
			Filling Station/Gas Station Shops		900.00
			Up to 2 Storey Shops Development Shops		300.00
			Development (Below a gross floor area		
			of 450m ²)		300.00
			Shops Development (Above gross floor area		
			of 450m ²)		500.00

Main Item	Sub Item	CoA Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
			Hotels/Beach Resorts/Motels		
			1 Storey Hotel Building		400.00
			2 Storey Hotel Building		500.00
			Storey Hotel building		450.00
			Building (above a gross floor area of 450m ²)		600.00
			2 Storey Printing House		400.00
			3 Storey Printing House		450.00
			Building with gross floor area above 450m ²		
			Restaurants/Banking Hall/Funeral Home/ Radio & TV Station		
			Single Storey Restaurant		270.00
			2 Storey Restaurant		300.00
			3 Storey Restaurant		400.00
			Building with gross floor area above 450m ²		
			Industrial Complex		
			Up to 2 Storey Industrial Complex		800.00
			2 Storey Second Cycle School		900.00
			3 Storey Second Cycle School		1000.00
			Building with gross floor area above 450m ²		
			Basic and Second Cycle/Vocational/ Tertiary/Others		
			1 Storey Basic and Second Cycle School		750.00
			2 Storey Basic and Second Cycle School		900.00
			3 Storey Basic and Second Cycle School		1,000.00
			Building with gross floor area above 450m ²		
			Commercial - Telecommunication Mast		10,000.00
			Mixed Use		1,400.00
			Recreational Development		840.00
			Renovation/Rehabilitation/Refurbishment		1,050.00
			Hoarding		300.00
			Demolition		350.5
			Fence Wall Only		350.5
			Approval In Principle (AIP)	One Time Payment	10,000.00
			Certificate of Habitation/Occupancy		350.00
	iii.	1412032	Validation of Spatial Data	One Time Payment	
			Site Plan Extract		
			0.5 acre		150.00
			5 acre - 10 acre (Local Plan Extract)		1,000.00
			Beyond 11 acres (Local Plan Extract)		2,500.00
			Quick Search (Endorsed)		150.00
			Zoning Comments		200.00

Main Item	Sub Item	Co.A Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
	-		Surveying/Demarcation		
			0.16 acre		250.00
			0.17 acre - 0.32 acre		420.00
			0.33 acre - 1 acre		670.00
			Above 1 acre		840.00
3		1412033	Building Permit Charges		
	A.	1412033	New Development		
	i.		Building/Permanent Structure/Fence Wall Permit	Cost of Construction	0.63%
	ii.		Hoarding Permit (Only)	Per Linear Metre	10.00
	iii.		Mast Permit (Installation)	One Time Payment	
			15 Metres		18,000.00
			30 Metres		20,000.00
			35 Metres		30,000.00
			Above 35 Metres		32,500.00
	B.	1412033	Building Permit Renewal (Upon Expiration of Original Permit/Extension of Time)		
	i.		Residential	Per Case	350.00
	ii.		Commercial		1,000.00
			CAT B - Class A2 (Along Second Class Access)		70.00
			CAT C - Class A3 (Along Third Class Access)		35.00
	iii.		Factories/Industrial		2,800.00
	iv.		Civic & Cultural/Recreational Development		1,400.00
	v.		Educational		840.00
	vi.		Renewal for Temporary Structures		210.00
	C.	1412033	Permit to Repair/Renovate/ Rehabilitate/Refurbish		
	i.		Telecommunication Mast	Per Installation	7,000.00
	ii.		Permanent Structures	Cost of Construction	0.40%
	D.	1412033	Temporary Structure Permit (Constructional Site)	Per Meter Square	35.00
	E.	1412033	Temporary Structure Permit	Per Meter Square	
	i.		Containers/Wooden Kiosks/Sheds		30.00
	G.	1412033	Other Charges		
	i.		Certified True Copy	Per Request	Cost of Reproducing New Documents + 500.00

Main Item	Sub Item	CoA Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
	ii.		Certificate of Habitation (COH)		
	iii.		Demolition Permit	Per Metre Square	35.00
	iv.		Permit For Construction		
	v.		Road Crossing (Cutting) Permit	Per Metre	
	-		Asphalt Roads		280.00
	-		Paved/Surfaced Dressed Road		140.00
	-		Along Road		3.00
	vi.		Thrust Boring	Per Metre	
	-		Asphalt Pavement/Surface Dressed Road		50.00
	vii.		Permit for Construction of Tanks		
	-		Tank Farm	Per Meter Cube	1,000.00
	-		Additional Tanks (Filling Stations and Others)	Per Tank	1,250.00
	-		Fuel Pumps	Per Pump	2,100.00
H.		1412033	Construction Cost for Building Permits	0.63% of Construction Cost	
			Building Permit Charges [0.63%] of Estimated Cost of Building		
			1st Class		1,400.00-1,680.00
			2nd Class		1,120.00-1,400.00
			3rd Class		840.00-1120.00
4		1412034	Approval Fees for Land Application Sub-Divisions		
			Less than 1 Acre		2,000.00
			1-5 Acres		2,500.00
5		1412035	Change of Use		
	A.		Land Use Changes		
			Less than 1 Acre		2,500.00
			1-5 Acres		4,000.00
			1-5 Acres		6,000.00
	vii.		Open Space to Other Issues		
			Less than 1acre		6,000.00
			1-5 Acres		7,500.00
	B.		Publication of Approved Rezoning Request		6,000.00
	C.		Approval of Local Plan		
			5 to 100 Acres		5,000.00
			101 to 200 Acres		10,000.00
			Above 201 Acres		25,000.00

8.3 FEES						
<i>Main Item</i>	<i>Sub Item</i>	<i>CoA Code</i>	<i>Description of Item</i>	<i>Frequency/ Measure</i>	<i>District 2023 (GH¢ Gp)</i>	
1		1423006	Burial (Cemetery) Fees			
	i.		General	Per Burial		
			CAT A - 1 - 5 Years			28.00
			CAT B - 6 -17 Years			42.00
			CAT C - Adults (18 Years & Above)			700.00
			CAT D - Tombstone e.g., Marble, Terrazzo, Vault			6,000.00
			CAT E - Concrete Vault with Building			10,000.00
			CAT H - Concrete Vault with tombstone			8,500.00
			CAT G - Concrete Vault with Iron Bars/ Chain Fencing			7,500.00
			CAT E - Concrete Vault			7,000.00
	ii.		Grave Space Reservation - Public Cemetery			
			CAT A - Allocation	Onetime Payment		8,500.00
			CAT B - Renewal/Maintenance	Per Annum		1,700.00
	v.		Mausoleum	Per Burial		140.00
	vi.		Burials at Home (Applicable Only to Areas with Designated Burial Sites)	Per Burial		25,000.00
	vii.		Exhumation of Corpse	Per Court Order		850.00
2		1423839	Business/Product Promotion	One Week		350.00
3		1423860	Crusade Outreach/Concert Programmes	Per Day		45.00
4		1423012	Conservancy (Sanitary Services)			
	i.		Franchised			
			Public Toilet Operators	Per Month		100.00
	ii.		Assembly Operated			
			Public Toilet	Per Visit		1.5
			Public Bathhouse	Per Visit		2.00
			Public Urinals	Per Visit		1.00
5		1423861	Environmental Health Inspection and Certification Fee			
	A.		Application Forms	Onetime		8.00
	B.		Suitability (Health) Certification - Institutions	Per Annum		
	i.		Water/Drink/Food (Primary Producers)			
			CAT A - Large Scale			350.00
			CAT B - Medium Scale			250.00
			CAT C - Small Scale			150.00
	ii.		Water/Drink/Food (Dealers/Users)			
			CAT A - Hotels/Guesthouses/Hostels			120.00
			CAT B - Restaurants/Private Schools			100.00
			CAT C - Chop and Drinking Bars			50.00
	C.		Health Certificate - Individuals			50.00

Main Item	Sub Item	CoA Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
6		1423862	Export/Conveyance		
	i.		Charcoal	Per Bag	15.00
	ii.		Milled Foods (Corn Dough, Cassava Dough, Groundnut Paste, Gari etc.)	Per Bag/ Per Container	6.00
	iii.		Stones/Quarry/Gravel Products/Sand		
			- Above 7 Tonnes	Per Load	100.00
			- 6 to 7 Tonnes	Per Load	70.00
			- Up to 5 Tonnes	Per Load	50.00
			Smoked Meat/Fish	Per Bag	75.00
	iv.		Roots and Tubers		
			<i>Cocoyam, Cassava, Potato, etc.</i>		
			CAT A	Per Maxi Bag	10.00
			CAT B	Per Mini Bag	9.00
	v.		Vegetable Dealers	Per Bag/Crate/ Basket	3.00
	vi.		Sawn Wood Export		
			- KIA Truck	Per Load	100.00
			- Tipper Truck	Per Load	150.00
			- Cargo Truck	Per Load	210.00
			- Articulated Truck	Per Load	280.00
	vii.		Off-Loading/Landing Fee		
			CAT A - Articulator Truck		210.00
			CAT B - Cargo Trucks & Buses		170.00
7		1423246	Lorry Park Fee/Toll		
	i.		Commercial Vehicles/Private	Per Day	10.00
8		1423001	Market	Per Day/Night	
			Market Tolls (Daily/ Night Tolls)/Hawkers' Toll		2.0
9		1423011	Marriage Fees		
			Ordinance (Cap 127) Registration Certificate	Per Registration	150.00
			Customary Marriage (Resident)	Per Registration	65.00
			Customary Marriage (Foreign)	Per Registration	350.00
			Divorce Certificate (Customary)	Per Document	350.00
			Certificate of Marriage	Per Document	50.00
			Certified True Copy	Per Document	130.00
			Authentication of Marriage Certificate (Request by 3rd parties)	Per Document	150.00
			Filing of Notice/Caveat	Per Case	50.00
			Marriage Ceremony (Weekend)	Per Case	150.00
			Search Fee (for Marriage Registration)	Per Case	50.00
			Search Fee (Marriage Certificate)	Per Document	70.00
			Licencing of Churches for Marriage	Per Church	1,400.00
			Spinster/Bachelor Certificate	Per Document	210.00

<i>Main Item</i>	<i>Sub Item</i>	<i>Co.A Code</i>	<i>Description of Item</i>	<i>Frequency/ Measure</i>	<i>District 2023 (GH¢ Gp)</i>
10		1422029	Mobile Sales Vans (Per Vehicle)	Per Day	3.5
11		1423201	Sale of Contract Documents (All Categories)	One Time Payment	
			CAT A - Above 550,000 (Approved by Regional Tender Review Committee)		1,000.00
			CAT B - Above 75,000 - 550,000 (Approved by Entity Tender Committee)		500.00
			CAT C - Up to 75,000 (Approved by Entity Head)		300.00
12		1423737	Search Fee (General Information)	Per Case	100.00
13		1423854	Slaughterhouse		
			CAT A - Large Animals		20.00
			CAT B - Small Animals		10.00
14		1423866	Special Registration Fee		
	A.	1423866	Mining Companies' Registration	Onetime Payment	
			CAT A - Large Scale		26,000.00
			CAT B - Medium Scale		22,000.00
			CAT C - Small Scale		21,000.00
			CAT D - Prospecting		17,000.00
			CAT E - Publication		10,000.00
			CAT F - Publication (Quarry)	Per Publication/ Location	35.00
	B.	1423866	Non-Governmental Institutions' Registration	Onetime Payment	
			CAT A - International NGOs/CSOs		280.00
			CAT B - Local/Community NGOs/CSOs		200.00
15		1423865	Waste Management	Per Trip	
	A.		Dislodgement of Liquid Waste Dislodging		150.00
	B.		Solid Waste Collection		
	C.		Solid Waste Collection Services (Domestic)	Per Month	
	i.		Communal Collection Service		
			CAT A - Pay-as-you-dump		1.00
16		1423087	Towing Charges	Per Case	
			Private Vehicles (e.g., Saloon/4x4/SUVs) Others		250.00
17		1423086	Vehicle Stickers/Commercial Driver's Licence	Per Annum	
	i.		General		
			Taxi/Heavy Duty/Light Duty/Others		50.00
			Tricycles/ Motorcycles (Per Unit)		75.00
18		1423086	Vehicle Embossment Sticker		50.00

			8.4 FINES			
<i>Main Item</i>	<i>Sub Item</i>	<i>Co.A Code</i>	<i>Description of Item</i>	<i>Frequency/ Measure</i>	<i>District 2023 (GH¢ Gp)</i>	
1		1430024	Building Offences	Per Case		
	i.		Penalty for Development without Permit	Percentage of Permit Charge in Reference to Level of Completion		
	ii.		Occupying Newly Completed Developments without Occupancy Certificate - Certificate of Habitation (CoH)	50% CoH	Permit Charge	
	iii.		Penalty For Unauthorised Placements (Temporary Structures)	200% of Permit Charge		
	iv.		Penalty for Refurbishment/Renovation without Permit	50% of Permit Charge		
	v.		Development in Unauthorised Places (Unbuildable Places)	Surcharge Based on Cost of Demolition		
	vi.		Penalty for Violating 'Stop-Work' Order	100% of Permit Charge		
	vii.		Installation of Radio/TV/Internet/ Communication Mast & Others without Permit	100% of Permit Charge		
2		1423009	Billboard/Signage Offences	Per Case		
			CAT A - Wrongful Siting/Without permit	200% of Permit Charge		
3		1430027	Environmental Health/Safety/ Sanitation Offences	Per Case		
	i.		Defecating at Unauthorized Places		85.00	
	ii.		Urinating/Selling at Unauthorized Places		17.00	
	iii.		Indiscriminate Disposal/Burning of Refuse		500.00	
	iv.		Weedy Grounds		400.00	
	v.		Refusal to Re-plant Tree (After Property Development)		300.00	
	vi.		Excessive Noise Making		1,000.00	
	vii.		Littering/Unauthorised Dumping of Refuse	Per Case		
			CAT A - Refuse Carriers		250.00	
			CAT B - Individual		25.00	

<i>Main Item</i>	<i>Sub Item</i>	<i>Co.A Code</i>	<i>Description of Item</i>	<i>Frequency/ Measure</i>	<i>District 2023 (GH¢ Gp)</i>
4		1430023	Impounded Offences		
	A		Stray Animals	Per Animal/Day	
			Collection - Sheep/Goat/Pigs/Dogs		60.00
			Collection - Donkey/Horse/Cow		100.00
			Feeding - Sheep/Goats/Pigs/Dogs		20.00
			Feeding - Donkey/Horse/Cow		120.00
	B		Vehicles	Overnight	42.00
5		1430034	Other Offences	Per Case	
	i.		Removal/Destruction/Missing Property Number Plate/Street Name Signage/ Street Light Pole	120% of Replacement Cost	
	ii.		Posting of Bills at Unauthorized Places		1,400.00
	iii.		Failure to Pay BOP/Rent etc. (by August)	30% of Amount Owed (in Addition to Principal)	
	iv.		Refusal to Pay Basic Rate/Inciting not to Pay		300.00
	v.		Refusal or Failure for a Person to Supply Information and Wilfully Obstruct any Authorized Person in the Performance of Functions		1200.00
	vi.		Penalty for Refusal of an Employer to Pay General or Special Rate Deducted from an Employee Remuneration		2400.00
	vii.		Penalty for Unauthorised Collection of Rate		3000.00
	viii.		Refusal by a Person Appointed by the Rating Authority as Agent for the Collection to Render Accounts within a Stipulated Time		2400.00
	ix.		Penalty in Respect of Offences by Rate Collectors		3000.00
	x.		Penalty for Bounced Cheques		
	xi.		Transfer of Stalls/Stores without Assembly Approval		700.00
	xii.		Failure to Vaccinate Dogs	Per Dog	350.00
	xiii.		Operating without Certified Licence (e.g., Electricians)		350.00
	xiv.		Roadblock without Permit		630.00

Main Item	Sub Item	Co.A Code	Description of Item	Frequency/ Measure	District 2023 (GH¢ Gp)
6		1430026	Retrieval of Seized Tools/Machinery (For Various Offences)	Per Case	
			1st Time		700.00
			2nd Time		1,050.00
7		1430022	Traffic Offences		
	i.		Parking/Stopping/Waiting/Loading/ Off-loading/Moving/Turning at Unauthorized Places	Per Case	200.00
	ii.		Riding Bicycle and Motorbike in the Market	Per Case	50.00
	iii.		Clamping Charges (Obstruction/No Parking)	Per Case	300.00
	iv.		Refusal to Obtain Vehicle Sticker	Per Case	100.00
	v.		Refusal to Emboss Sticker	Per Case	170.00
8		1430025	Unauthorised Diversion	Per Case	
			Diversion of River/Stream Course/Drain/ Channelling of Sewage Waste into Drains		15,000.00 7,000.00
9		1430029	Illegal/Un-licenced Activities Mining (Galamsey)/Gold Buying & Sales Quarry Operations/Sand Weaning/Logging	Per Case	25,000.00 15,000.00
8.5 RATES					
1			Special Rates		
	i.	1413003	Basic Rates		1.00
	ii.	1413006	Development Levy (LGA Section 146 Sub-section 3)		100.00
2			General Rates		
	A.	1413001	Property Rates (Refer to Section 3.2 of this Document)		
			Assessed Property		
			Residential		
			1st Class Residencial Area		
			Hwidiem, Acherensua, Dadiesoaba, Broniyayaa, Mehama, Nkaseim		0.0057
			2nd Class Area		0.0046
			3rd Class Area		0.0029
			Commercial Properties		0.021
			Mixed Use		0.01
			Civic and Cultural		0.0052

<i>Main Item</i>	<i>Sub Item</i>	<i>Co.A Code</i>	<i>Description of Item</i>	<i>Frequency/ Measure</i>	<i>District 2023 (GH¢ Gp)</i>
			Unassessed Property	Per Room	
			1st Class Residential Area Mud/Swish/ Landerete/Concrete/Sancrete/Bricks/Steel		30.00
			2nd Class Area Mud/Swish/Landerete/ Concrete/Sancrete/Bricks/Steel		25.00
			3rd Class Residential Area		20.00
			Commercial Houses		80.00
			Mixed Used		70.00
			Civic and Cultural		50.00
	B.	1413005	Rates on other Possessions		
	i.	1413005	Bicycle Rates	Per Unit	3.00
	ii.	1413005	Cattle Rates - Foreigners	Per Animal	35.00
	iii.	1413005	Cattle Rates - Residents	Per Animal	15.00
	iv.	1413005	Donkey Rates	Per Animal	35.00
	v.	1413005	Pig Rates	Per Animal	15.00
8.6 RENT					
1			Hiring of Assembly Facilities		
	i.	1415036	Assembly Hall	Per Day	
			CAT C - Small		250.00
	ii.		Assembly Conference Room		550.00
	iii.		Community Centres/Sub-district/Forecourt		200.00
2		1415052	Market Facilities	Per Month	
	i.		Stores		
			CAT A - In CBD (Central Business District)		210.00
			CAT B - Satellite Markets		80.00
			CAT C - Outside CBD		17.00
			CAT D - Sub District Store		
	ii.		Stalls		
			CAT A - In CBD		9.00
			CAT B - Satellite Market		7.00
			CAT C - Outside CBD		5.00
			CAT D - Sub District Store		3.00
	iii.		Sheds		
			CAT A - In CBD		7.00
			CAT B - Satellite Markets		7.00
			CAT C - Outside CBD		4.00
			CAT D - Sub District Store		2.00
	iv.		Rent of Undeveloped Lands	4x4 ft	20.00

<i>Main Item</i>	<i>Sub Item</i>	<i>CoA Code</i>	<i>Description of Item</i>	<i>Frequency/ Measure</i>	<i>District 2023 (GH¢ Gp)</i>
4		1415017	Hiring of Parks		600.00
			CAT D - School Compound (Social Functions)	Per Day	200.00
5		1415064	Rent on Leased Buildings		70.00
6		1415002	Rent for Vendor Stands	Per Month	
7		1415036	Buildings(Assembly)		
			Single Bedroom Quarters		30.00
			Two Bed Room Quarters - Small		50.00
			Two Bed Room Quarters - Large		80.00

.....
Hon. Abraham Oppong-Berko
(Presiding Member)

.....
Joseph Kwajo Armah
(District Co-ordinating Director)